

ARTICLE XX.  
HEALTH AND SAFETY

**Section A.** The University Corporation shall provide and maintain safe and healthy working conditions for all Employees.

1. No employee shall be required to work in a situation which presents a threat to their health or safety taking into account the nature of the job.
2. Employees will have access to medical professionals within Occupational Health Services for consultations about workplace hazards or activities.
3. Employees shall not face any discipline or retaliation for reporting a health or safety concern.

**Section B.** While the University Corporation is responsible for providing and maintaining safe and healthy working conditions for all Employees, it needs the cooperation of all Employees in meeting this obligation. Nothing in this Article precludes the University Corporation from establishing and revising from time to time health and safety rules for the workplace. Employees shall report to the University Corporation, including supervisors and Harvard Environmental Health and Safety, any conditions that pose a threat to their health and safety, the health and safety of their fetus, or the health and safety of others.

**Section C.** The University Corporation shall supply and maintain all equipment, tools, and materials needed, as determined by the University Corporation, to carry out required job duties safely, and the University Corporation shall provide proper training for the use of said equipment, tools, and materials.

**Section D.** Where required by regulation, the University Corporation will provide CPR/AED and/or first aid training and supplies to Employees where appropriate. The University Corporation shall provide first aid equipment and information for all Employees in workplaces that involve the use of, or exposure to, hazardous materials or who work in a hazardous environment. Such units may request training on the use of such first aid equipment.

Units may request that Environmental Health & Safety conduct first aid training for employees but it shall be within the sole discretion of EH& S as to whether such training is appropriate.

In case of a medical emergency, all Employees are instructed to call 911.

**Section E.** The **University Corporation** shall offer all appropriate safety training to Employees at no cost on safety topics relevant to the safe performance of their work. The **University Corporation** may in its discretion also offer periodic, opt-in training to Employees on a variety of safety topics including, but not limited to, first aid, Cardiopulmonary resuscitation (CPR), use of an Automated External Defibrillator (AED), use of fire extinguishers, disaster preparedness, and active shooter preparedness.

**Section F.** The **University Corporation** shall provide appropriate personal protective equipment (PPE) deemed necessary in accordance with Harvard policies, the Occupational Safety and Health Administration (OSHA), and/or local, state and/or federal regulations for safely performing their duties. Training shall be provided in the proper use of protective equipment at no cost to the Employees.

**Section G.** Where required by regulation and determined via a job hazard analysis (JHA), Employees will be provided with appropriate respiratory protective equipment. Employees wishing to enter a voluntary respiratory use program may do so through consultation with their supervisor and the Environmental Health & Safety department.

**Section H.** The **University Corporation** shall notify and provide affected Employees with information regarding toxic chemicals, health hazards, and/or asbestos to which they may have been unknowingly or unwittingly exposed.

**Section I.** The University will follow OSHA regulations regarding the right of Employees to authorize third parties to serve as their representation during an ~~Union representative to be present and accompany when an OSHA inspector when they inspect~~ inspection of a worksite in which Employees are located. Consistent with these regulations, Employees may authorize a Union representative to serve as their third-party representative. ~~a Union representative may be present and may accompany the inspector during the walkaround inspection.~~

**Section J.** Doxxing and threats to personal safety.

1. When an Employee notifies the **University Corporation** that they have been targeted in a doxxing occurrence that relates to their position as an Employee, the **University Corporation** shall arrange a meeting with the affected Employee within five (5)-business days to offer and discuss possible supportive measures. These may include, but are not limited to, the removal of the Employee's contact information from public websites; provision of an alternative unlisted email; assistance with email monitoring; access to personal information removal services and online presence scrubbers; installation of a door

peephole or emergency button. Employees are also encouraged to review University policies regarding on-line harassment and doxxing.

2. Employees may notify the **University Corporation** that they have been targeted in a doxxing occurrence that relates to their position as an Employee by contacting their supervisor ~~or~~ **and** the Office of Labor and Employee Relations (labor\_and\_employee\_relations@harvard.edu).

**Section K. Crisis Response** Following a crisis such as an active shooting event or natural disaster the **University Corporation** shall meet with a Union representative within one (1) week to discuss the impact of the event on the Employees.

**Section L. Mental Health Support** If an Employee has experienced or witnessed work-related violence or the threat of work-related violence, the **University Corporation** shall arrange a meeting, upon the request of the Employee or Union, with the affected Employees within five (5) business days to offer and discuss possible supportive measures. ~~and provide, in addition to behavioral health services covered by the Employee's health insurance plan, ten (10) no-cost, confidential mental health sessions in the initial six months following such an incident.~~ provide, in addition to behavioral health services covered by the Employee's health insurance plan, twenty (20) no-cost, confidential mental health sessions in the initial six months following such an incident.

EAP assistance is available to the Employee as well as behavioral health services covered by the Employee's health insurance plan.

**Section M. Lactation Accommodation.** An Employee who is lactating after returning to work shall be provided reasonable and appropriate break time to express milk during work hours. The **University Corporation** will make a private room (not a restroom) available for the Employee to express milk at or near their office facility. The room must have a door lockable from the inside, a chair, an electrical outlet, and the ability to block transparent windows and doors. This may include the Employee's office or another private office that is not being used. Expressed milk can be stored in the Employee's office kitchen refrigerator. Nothing in this article will limit an Employee's ability to use lactation rooms elsewhere on campus or the ability for the Employee to request additional lactation accommodations. The **University Corporation** will maintain an online directory for available lactation rooms across campus.